

**Notes**  
DUS meeting  
February 16, 2023  
2:30-4:00, Zoom

1. CLAS Mental Health Strategy and Supporting Students in Distress -- Discussion with Dean Sara Sanders.
  - a. Please see attached slides and discuss within your department.
  
2. Annual Undergraduate Program Assessment Reminder and Best Practices -- Discussion with Wayne Jacobson, Director of Assessment
  - a. Please see attached assessment materials and submit the form (Word document) to Wayne by the end of June 2023. If you prefer, you can also respond to these prompts online using this Qualtrics form: [https://uiowa.qualtrics.com/jfe/form/SV\\_1M0arl5A6S0yj9c](https://uiowa.qualtrics.com/jfe/form/SV_1M0arl5A6S0yj9c)
  - b. Also attached is an assessment summary from the 2021-2022 program assessment cycle. A masked version (without department information) is available here: <https://assessment.uiowa.edu/reports-and-surveys#Outcomes>
  
3. Announcements (Associate Dean Cornelia Lang)
  - a. CIAE Island Vybz Lunch for Students (**today, February 17, 11:30 am 2750 UCC**) – see attached poster
  - b. All Majors Career Fair (**February 22, 12-4 pm in IMU**) – see attached poster
  - c. [Final Exam Schedule](#) has been finalized for Spring Semester and has been posted for students. Please make sure that instructors are looking at this information as students rely on the accuracy of this schedule. The instructor review period ended last week, and changes to undergraduate exam times, places, and modalities now require approval from the DEO and the Associate Dean for Undergraduate Education.
  - d. Mid-semester will be here in a few weeks, so please make sure instructors in your department are providing feedback for students on how they are doing in their courses so they know their approximate grade to date. Also, please encourage your colleagues to collect mid-term feedback on how things are going for students. Keep an eye out for a DEO mailing on this topic next week!